

CLASS RULES AND GUIDELINES

MRS. NELSON 5-I

1. If you are not going to ride the bus home or walk like you usually do, you **must** have a note from your mom or dad. As your teacher, I care greatly for your welfare and safety and unless a parent calls the school before the end of the day or talks to me at the door when the class leaves the building (or even sends a fax!), you will go home by your normal method of transportation. **THERE CANNOT BE ANY EXCEPTIONS.** Again this is for your safety and Mom and Dad's peace of mind. I will gladly accept notes like: "*Suzanne will not be riding the bus home on Mondays during January and February because her grandmother will be picking her up.*" Special activities such as Good News, Boy Scouts, Girl Scouts, 4-H, etc. will require a note. One note for these groups will suffice for the whole school year.
2. You may have cough drops during class as long as you have a note from a parent stating that you have their permission to have the cough drops.
3. Each student will be expected to have in class every day: a writing utensil; paper; appropriate assignments/books; and classroom equipment such as glue, scissors, colored pencils, etc.
4. If you have been absent, it is your responsibility to find out from Mrs. Nelson what you have missed. If you are absent the day of a test, you will be expected to take it on the first day you return. This same policy also applies to all assignments if you are absent on a due date. Whenever possible, your homework will be sent home with a brother, sister, neighbor, or classmate.
5. All students are to bring in a *written* excuse to class from a parent or guardian on the first day of their return after an absence. This is stated in the school Parent/Student Handbook.
6. All assignments are to be in **on time**. Missed classwork, quizzes, tests, and projects will result in a score of zero when the absence is unexcused. The following scale is used to grade late work:
 - 25% off—assignment handed in later than the subject time period but on the same day
 - 50% off—assignment handed in one day late
 - Assignment will be given a zero—handed in two days late—Please note that after eleven late assignments you will lose your noon recess for the rest of the quarter in which these late assignments occur.
7. All homework is to be done exclusively by **YOU** – not by your parents, grandparents, siblings, baby-sitters, or friends. Any assignment not in your own handwriting will be thrown away.
8. When given class time to do homework, you will be expected to work on your assignments first. If you finish all your assignments early, you may read a library book. Idleness will not be tolerated.
9. Each student is required to place their first and last names on each item that is handed in to be graded. The absence of the last name will result in the subtraction of five (5) points from the assignment regardless of its point value. This rule will go into effect during the third full week of school.
10. The grading scale that will be used to determine your grades is the one listed in the Parent/Student Handbook.
11. Written math homework answers should be circled. Worksheet answers need not be circled unless told to do so. Commas are also required in all numbers over 999. The problem(s) will be checked wrong if this is not done. It is important for you to know that **CALCULATORS ARE NOT TO BE USED ON MATH HOMEWORK IN ANY WAY** unless you are told to do so by Mrs. Nelson. We will write "*Use a Calculator*" at the top of all calculator homework.
12. Do not begin an assignment until directed to do so. Working on an assignment while Mrs. Nelson is still speaking or giving instructions will result in the loss of the work.
13. No extra credit work will be given in class and no corrections for credit will be allowed, but I will always be glad to help you with your classroom assignments if you feel that you need a little extra help. **ALL YOU NEED TO DO IS ASK!** I will be willing to work with you over noon hour, after school, or at some other prearranged time during the day. Remember, I am not a "mind reader" and cannot always tell if you're having trouble so *please* ask.
14. No gum chewing is permitted during class.